



ASSOCIATION OF FILIPINO CANADIAN ACCOUNTANTS (AFCA)

Affiliated with the National Council of Philippine American Canadian Accountants (NCPACA) and the Philippine Institute of Certified Public Accountants (PICPA)
 89 Tansley Avenue, Scarborough, ON M1J 1P4
 www.afcatoronto.ca



MEMBERSHIP APPLICATION FORM

A. PERSONAL INFORMATION

Last Name: _____ First Name: _____
 Mailing Address: _____
 City _____ Province _____ Postal Code: _____
 Telephone _____ Email _____
 Accounting Designation: *pis check* | CPA Philippines | CPA Ontario | CA | CGA | CMA |
 CPA US *pis indicate state* | Others: _____ I CERTIFICATE NO. _____

B. EDUCATION INFORMATION

Academic Degree	Name of School/Academic Institution	Year/Month Completed
_____	_____	_____
_____	_____	_____

C. EMPLOYMENT INFORMATION

Job Title _____ Industry : _____
 Employer _____
 Employer Address _____
 Work Phone _____ Work Email _____

D. AFCA VOLUNTEER OPPORTUNITIES (check all that interest you)

Others: {specify}

_____ Membership Committee	_____ Special Projects/Fund Raising
_____ Professional Development	_____ Community and Government Relations
_____ Finance and Treasury	_____ Professional and Business Org Relations
_____ Secretariat	_____ Social Media and Public Relations

SPONSORED BY (MUST BE A REGULAR MEMBER IN GOOD STANDING):

Membership Fees:	Single	Couple	Mode of Payment:
Annual/Renewal	\$30	\$50	_____ Interac - afcato.treasurer@gmail.com
Joined between Jan 1 - June 30	\$30	\$50	_____ Cash/Credit Card, In person
Joined between July 1 - Dec 31	\$25	\$45	_____ Cheque, payable to AFCA, see mailing address above

APPLICANT SIGNATURE _____ DATE _____

THIS IS TO CERTIFY THAT ABOVE INFORMATION ARE TRUE AND CORRECT.

PLEASE ATTACH OR EMAIL A SCANNED (PDF FORMAT) / PHOTOCOPY OF ANY DOCUMENT THAT CONFIRMS YOUR ACADEMIC DEGREE, AND/OR PROFESSIONAL DESIGNATION, OR CURRENT EMPLOYMENT.

EMAIL TO: vpinternal@afcatoronto.ca MAIL TO: 89 TANSLEY AVENUE, SCARBOROUGH, ON M1J 1P4 FAX TO: 905-530-1793

Internal Use Only

Payment Received by: _____ Interac Cash/Cheque Credit Card
 Membership Approved on _____
 Updated to Member Database _____
 FB/YG/Social Media Activated _____

NOTES:

**ARTICLE II
MEMBERSHIP**

Section 1. Membership

The membership of the Association shall be divided into five (5) categories as follows: Regular Member, Regular Member-Youth, Affiliate Member, Auxiliary Member and Honorary Member.

Section 1.1. Regular Member

A Regular Member is defined as an individual who:

- a) is of Filipino ancestry;
- b) has a recognized accounting designation, or a holder of university/college accounting degree, or enrolled in an accounting designation program, or employed and engaged in accounting related field;
- c) has applied for membership as a Regular Member in accordance with the Constitution & By-Laws (C&BL) and has paid the prescribed annual membership fee; and
- d) has agreed to abide by the C&BL and rules of the AFCA.

Section 1.2. Regular Member-Youth

A Regular Member-Youth is defined as an individual who:

- a) is eighteen to twenty-five years of age;
- b) is of Filipino ancestry;
- c) is enrolled in an accounting program in college or university;
- d) has applied for membership as a Regular Member-Youth in accordance with the C&BL;
- e) is exempted from payment of the annual membership fee;
- f) has voting rights; and
- g) has agreed to abide by the C&BL and rules of the AFCA.

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Section 2. Application for Membership

- a) Every applicant for regular membership shall complete and submit to the AFCA an application in the prescribed form together with the applicable membership fee and required supporting documents, including but not limited to diploma, transcript of records, certificate of employment, and certificate of designation.
- b) Every applicant for regular membership shall be sponsored by a Regular Member in good standing.
- c) Every application for membership shall be presented in the Executive Council’s Meeting for acceptance.
- d) Membership fees of every applicant whose membership application was rejected will be returned to the applicant.
- e) Every Applicant for re-admission to membership in the AFCA must comply with all the requirements of this Section.

Section 3. Fees

- a) The Executive Council shall determine the annual membership fee to be paid by the Regular Members.
- b) Annual membership fee is due and payable on the first day of each calendar year.
- c) The Executive Council may, on compassionate grounds as mentioned below or on such other reasonable grounds as it may determine, forego all or part of the annual fee and arrears, if any, payable by a Regular Member:
 - 1) Loss of a job
 - 2) Disability
 - 3) Seniors (65 years of age and over)

**ARTICLE XI
STATUS, RESIGNATION, AND REINSTATEMENT OF
MEMBERSHIP**

Section 1. Resignation

Any member may resign his membership from the AFCA in writing, submitted to the AFCA’s Vice President Internal Affairs. Such resignation shall be effective as of the date fixed in said notice. The Vice President Internal Affairs shall notify the Executive Council of the resignations received on a regular basis.

The membership of an Affiliate Member or an Auxiliary Member shall be automatically terminated upon the resignation or cancellation in the membership of the Regular Member, who is the spouse or partner of the Affiliate Member or Auxiliary Member.

Section 2. Status of Membership

A member shall be classified as inactive due to any of the following grounds :

- 1. Non-payment of annual membership dues for two (2) consecutive years, except for Past Presidents and founding members
- 2. Conviction of criminal offense
- 3. Misrepresentation of professional status
- 4. Violations of Conflict of Interest rules
- 5. Any acts or omissions contrary to the objectives of the AFCA

Section 3. Reinstatement of Membership

A Regular Member who has been inactive from membership for non-payment of fees shall be reinstated to active membership upon payment of the current year’s membership fee and one year in arrears.

A Regular Member who has been inactive resulting from reasons other than non-payment of annual membership fees may apply for reinstatement of membership through written notice addressed to the President and subject to approval of the Executive Council. Such approval shall be made within thirty (30) days from receipt.

I have read and understood the above Articles regarding membership and I hereby agree to abide by the Constitution & By-Laws (C&BL) established by the AFCA.

Signed by: _____
APPLICANT PRINTED NAME AND SIGNATURE

Date: _____